August 18, 2016

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Commissioner Smith with Commissioner Jonathan A. Fritz and Commissioner Wendell R. Kay present.

The Commissioners were presented with copies of the minutes of the meeting held August 11, 2016. A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Award bid for Wayne Co. Recreation Complex Comfort Facility; PTS of America – Prisoner Housing Agreement; Adoption Assistance Agreement Children & Youth Services; Domestic Relations- Document Management System Export; Retirement Board meeting; Payment of bills.

Correspondence and Communications

Received a copy of The Manor newsletter from the Equinunk Historical Society for August 2016.

Received a letter from Adam Aitken informing that he is resigning from his position as a Corrections Officer in the Wayne County Correctional Facility, effective August 15, 2016. A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to accept this letter.

Public Comment Period

There was no public comment.

Old Business

The Chief Clerk reported that, per review of Woodland Design, Project Consultant, and Solicitor Krause, the lowest responsible bid for the Wayne County Recreation Complex Comfort Facility is Grimm Construction Inc., Alternate #1 in the amount of \$40,236.00. A motion was made by Commissioner Smith, seconded by Commissioner Kay and unanimous to award the bid as recommended.

New Business

A Prisoner Housing Agreement between the Wayne County Correctional Facility and PTS of America has been approved by the Wayne County Prison Board. This is a transport company looking for temporary housing for inmates being transported by their company and passing near the Wayne County Correctional Facility. A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to execute this agreement.

A motion was made by Commissioner Kay, seconded by Commissioner Fritz and unanimous to execute an Adoption Assistance Agreement on behalf of Wayne County Children and Youth Services.

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to approve an agreement on behalf of the Domestic Relations for the state mandated document management system not to exceed \$5,136.57.

Other Business

At this time, the Commissioner recessed to hold a Retirement Board meeting. <u>See Retirement Board minutes.</u>

The Commissioners' meeting resumed.

The Commissioners received a copy of the Treasurer's Report dated August 17, 2016.

A motion was made by Commissioner Fritz, seconded by Commissioner Kay and unanimous to approve the following bills for payment, as presented, which includes Checks No. 80025 through 80134. Also included in the motion to approve were checks from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Am	nount
52 Eft	EXPRESS SCRIPTS, INC	KX5A 7/26 TO 8/8	\$	34,761.66
80025	WAYNE COUNTY GENERAL FUND	PR TRANS FOR PR 8/19	\$	653,973.28
80026 80027	3M COGENT INC	CPW0088 DTD 8/1 MAINTANCE & SUPPORT 9/16-9/17	\$ \$	77.25
80027	911 DATAMASTER INC AREA AGENCY ON AGING	CAR AUCTION REIMBURSEMENT	э \$	4,122.00 13,827.10
80029	ADELPHOI VILLAGE INC	RES DELIQ FC DTD 8/17	\$	7,382.11
80030	DANIEL DROPPA	550 WOOD STAKES	\$	550.00
80031	APCO CLASS REGISTATION	M. KROMKO RECERT 8/7	\$	90.00
80032	APPALACHIAN YOUTH SERVICE	RESID DELIQ DTD 8/17	\$ \$	5,478.32
80033 80034	JAMES BALDWIN STANLEY BESSET	TRAVEL EXP JULY 2016 FORGIVENESS IN COST & INTEREST	\$ \$	25.93 140.51
80035	SHAWN BIHLER	TE AUG		44.20
80036	BIMBO FOODS, INC	69-00806-9999-99	\$ \$	154.80
80037	BLUE RIDGE COMMUNICATIONS	#0315503-02 DUE 8/16	\$	110.73
80038	BRYANT MONUMENT CO	VA MARKER M. FREIERMUTH	\$	100.00
80039 80040	BULLDOG MAINTENANCE CO INC ROZALYN BURKE	AGING WAX MAINTENANCE DTD 8/4 EMP EXP 7/16	\$ \$	375.00 11.06
80040	CCAP	CCAP SUPPORT FEE C111-426	\$ \$	1,500.00
80042	CENTER FOR ARSON RESEARCH INC	COUNSELING DTD 8/17	\$	1,460.72
80043	CENTRAL WAYNE REGIONAL AUTHORITY	#001538.00 DUE 8/31	\$	1,528.20
80044	CHERRY RIDGE VETERINARY CLINC	CHARLIE DTD 8/3	\$	72.10
80045	CONCERN	FOSTER CARE DTD 8/17	\$	6,527.67
80046 80047	CORNELL ABRAXAS GROUP, INC JOSEPH P CREMONA	RESIDENTAIL DELIQ DTD 8/17 0000197-2016 RASTELLO	\$	14,999.66 27.50
80047	DEAN FOWLER SERVICE STATION	#054450 JULY SERVICE	\$ \$ \$	166.20
80049	DE LAGE LANDEN FIN SERVICES	343783 DUE 9/1	\$	652.56
80050	DEMPSEY UNIFORM & LINEN SUPPLY	WAYN0015 DUE 8/10	\$ \$	457.15
80051	DIRLAM BROS LUMBER CO INC	#way280 dtd 8/5		698.81
80052	MICHAEL A DOTTER	TE AUG 8/12-8/15	\$	63.84
80053 80054	EDWARDS BUSINESS SYSTEMS FAMILIES UNITED NETWORK INC	LZ0556 DUE 9/4 FC GROUP HOME DTD 8/17	\$ \$	113.68 4,647.24
80055	SOURCE SECURITY & COMMUNICATIONS INC	INV DTD 8/2	\$	1,119.50
80056	FIRMSTONE LAKEWOOD FUELS	2419-1 DEL 8/11	\$	226.26
80057	FORENSIC ASSOCIATES OF NEPA	KANDROVY/CONKLIN AUTOPSY DTD 8	\$	4,200.00
80058	FOX LEDGE INC	010259 DUE 8/30	\$	191.85
80059	FRANCOTYP-POSTALIA, INC FRIEDMAN ELECTRIC SUPPLY CO	500010596 DTD 8/2	\$ \$	131.85
80060 80061	FROMM ELECTRIC SUPPLY CORP	119594 DTD 7/21 231549 DTD 8/1	Ф \$	224.65 307.65
80062	FRONTIER	717-111-8011-112993-3 DUE 8/25	\$	80.50
80063	MADELYN GARCIA	CLIENT REIMB JULY	\$	168.00
80064	GATEHOUSE MEDIA NEPA	00016877 DTD 7/21	\$	566.06
80065	GEISINGER COMM MED CENTER	CODY HAMM 3/5	\$ \$	623.83
80066 80067	GOVERNMENT SOFTWARE SERVICES INC GRAINGER INC	2ND NOTICE LEHIGH TWP DTD 8/8 838681526 DUE 8/31	\$ \$	443.23 53.01
80068	DAVID HARTUNG	TRAVEL EXP JULY 2016	\$	22.31
80069	EDWARD HARSCH	SURVEY OF LOPATOFSKY PROPERTY	\$	6,650.00
80070	ROBERT C HEITZ SR	0000098-2016 KULESZA	\$	41.00
80071	HIGHMARK BLUE SHIELD	#1165121002 THRU 8/12	\$	51,538.10
80072 80073	HIGHHOUSE ENERGY HONESDALE AGWAY	8006 DUE 8/15 700557 DTD 7/1	\$ \$	353.66 94.75
80073	JOHN MULQUEEN	RENT 9/1	э \$	150.00
80075	THE HOTEL LANCASTER	SWINGLE DRAP CONFERENCE 028797	\$	457.80
80076	THE HOTEL LANCASTER	KASE DRAP CONF	\$	457.80
80077	THE HOTEL LANCASTER	BURLEIN DRAP CONF	\$	228.90
80078	PETER HOWER	GAS EXP 8/7	\$	38.58
80079 80080	ICS JAIL SUPPLIES INC INSIGHT	18431CF DTD 8/4 #10074847 DUE 8/25	\$ \$	814.00 3,427.04
80081	J & C AWARDS PLUS	1607215256B DTD 7/21	\$	130.50
80082	JOINT FAMILY LAW REGISTRATION	JOINT FAM LAW 2016 M SWINGLE	\$	540.00
80083	JUSTICE WORKS YOUTH CARE INC	COUNSELING DTD 8/17	\$	20,832.50
80084	KEENAN & ASSOCIATES	WC EMPLOY DTD 8/11	\$	1,270.50
80085 80086	NORMAN KIZER GEORGE KOPELSON	JULY SERVICE RENT & SECURITY DTD 8/9	\$ \$	270.00 1,300.00
80087	KRISTT CO	950016 DTD 7/25	\$	485.83
88008	LANGUAGE LINE SERVICES	9020907013 DTD 7/31	\$	51.75
80089	MEDTOX LABORATORIES INC	94542 DTD 7/31	\$	68.20
80090	MYRON CORP	#18333965 DUE 7/23	\$	603.77
80091 80092	PA ASSOCIATION OF NOTARIES TAMMY PANKO SHAW	KATHERINE J SCHEER #173206 8/2 COMM V A. LAMAS FEE	\$ \$	341.28 80.00
80093	PENNSYLVANIA FORENSIC ASSOCIATES	COUNSELING DELIQ DTD 8/17	\$	1,587.82

80094	PENTELEDATA	3004815 DTD 8/10	\$	2,200.00
80095	PHOENIX SCALE & FOOD EQUIPMENT	70532 DTD 8/10	\$	912.00
80096	PIONEER CONSTRUCTION CO INC	Eleventh St. Pkg 4/4	\$ \$ \$	782.00
80097	POCONO PEST CONTROL INC	3047 DTD 8/1	\$	265.00
80098	US POSTMASTER SERVICE	BULK MAILS OCCUPATION LTRS	\$	197.51
80099	PPL ELECTRIC UTILITIES	31401-76006 DUE 9/7	\$	498.59
80100	PPL ELECTRIC UTILITIES	HOUSING INTIATIVE DTD 8/9	\$ \$	208.00
80101	PREVENTATIVE AFTERCARE, INC	IL DELIQ DEP & STIP DTD 8/17		9,870.49
80102	PROTECTIVE SAFETY SYSTEMS	KREMPASKY RECERT COURSE DTD 1/	\$ \$	600.00
80103	PA STATE CORONERS ASSOC	ETTA DAY REGISTRATION		1,500.00
80104	PTS OF AMERICA, LLC	#2104 DUE 8/5 D GIFFORD	\$	650.00
80105	MICHAEL F QUINN	SECURITY DEPOSIT DTD 8/10	\$	575.00
80106	MEGAN & SEAN REAGER	FC JULY	\$	978.14
80107	REDWOOD TOXICOLOGY LABORATORY	114681 DTD 7/31	\$	435.00
80108	SHELLY ROBINSON	TRAVEL EXP 8/8	\$	475.82
80109	SARAH A REED CHILDREN'S CENTER	PER ALLOW DTD 8/17	\$	162.75
80110	JOHN SCANLON	TE AUG 8/12 TO 8/15	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$	25.27
80111	THE SCRANTON TIMES	11402 WASCH DTD 7/31	\$	344.89
80112	SECOND HAVEN SERVICES FOR YOUTH	GROUP HOME DTD 8/17	\$	5,890.00
80113	PAUL SOCCODATO	TE AUG 12-15	\$	99.98
80114	THE SOUTH CANAAN TELEPHONE CO	#WAYNE COUNTY COURTHOUSE DUE 9	\$ \$	312.00
80115	STAPLES ADVANTAGE	B03510 DUE 8/29	\$ \$	603.97
80116	STARR UNIFORM CENTER	NEER DTD 8/10	\$	809.92
80117	SUNRISE MARKET, INC	199 DTD 8/1	\$	466.39
80118	MIKE TALLMAN	PRISON DTD 7/26	\$	79.90
80119	TELEMEDICINE MANAGEMENT, INC	SEPTEMBER MEMBERSHIP FEE	\$ \$ \$	1,960.00
80120	THOMSON REUTERS-WEST PUBLISHING CORP	1000625178 DUE 8/31	\$	929.70
80121	TOP HAND SAFETY	1W9727 DUE 9/7/16	\$	75.87
80122	TRACK GROUP	MONITORING DTD 7/31	\$ \$ \$	1,465.50
80123	VERIZON	717194-6329 870 25Y COMM CTR D	\$	4,431.93
80124	VERIZON WIRELESS	922338009-00001 DUE 9/3	\$	244.39
80125	VIGILNET	JULY MONITORING	\$	1,072.50
80126	WAYNE MEMORIAL HOSPITAL	GLENN COLBY 10/29/15	\$ \$ \$ \$ \$	55.25
80127	WAYNE COUNTY BDPEI	CAR AUCTION REIMBURSEMENT	\$	1,425.00
80128	WAYNE COUNTY DRUG & ALCOHOL	DUI FINES APR-MAY 1/2	\$	2,646.38
80129	WAYNE COUNTY ESCHEATED FUNDS	MYERS 4/16 TO 6/16 CARNEY 5/16	\$	516.93
80130	WAYNE COUNTY HUMAN SERVICES	4/16 TO 6/16 D&A DTD 8/8	\$ \$	1,941.00
80131	W C JUVENILE PROBATION DEPT PETTY CASH	TRANSPORT 8/12 F-23.66 P50	\$	36.66
80132	WILSON LAW, PC	CM CONS DEGRAW THROUGH 8/11	\$	1,025.00
80134	YOUTH SERVICES AGENCY	ALT TRT DELIQ DTD 8/17	\$	311.00
Total			\$	901,391.49
			-	

WEEKLY	VOUCHER REPORT FROM 8/18/2016 TO	8/18/2016	
VOUCH	VENDOR	DESCRIPTION	AMOUNT
1287	HUMAN RESOURCES CENTER, INC.	JUNE BH VOC REHAB SERVICES (WORK ACTIVITIES)	3,339.70
1288	HUMAN RESOURCES CENTER, INC.	JUN 2016 BH EMPLOYMENT SERVICES	581.27
1289	HUMAN RESOURCES CENTER, INC.	JUN 2016 BH TRANSITIONAL LIVING SERVICES	7,322.70
1290	HUMAN RESOURCES CENTER, INC.	JUNE BH SOCIAL REHAB & SUPPORTD EMPLOYMNT	3,707.02
1291	HUMAN RESOURCES CENTER, INC.	JUN 2016 BH VOC REHAB SERVICES (TRANSPORT)	1,277.20
1292	THE ADVOCACY ALLIANCE	MAY 2016 ID REP PAYEE SERVICES	175.00
1293	WAYNE COUNTY COMMISSIONERS	4TH QTR WC/UC REIMBURSEMENT	4,298.28
1294	PIONEER CONSTRUCTION CO., INC.	SNOW REMOVAL - DIC & PR	68.00
1295	PIONEER CONSTRUCTION CO., INC.	SNOW REMOVAL - FAIR AVE APTS	68.00
1296	THE ADVOCACY ALLIANCE	JUN 2016 ID HOME & COMM HAB BASE SERVICES	74.00
1297	PEDIATRIC SERV'S OF AMERICA, INC.	JUN 2016 ID HOME & COMM HAB BASE SERVICES	173.12
1298	PEDIATRIC SERV'S OF AMERICA, INC.	MAY & JUN 2016 ID HOME & COMM HAB BASE	405.75
1299	WAYNE COUNTY COMMISSIONERS	JUNE 2016 PORTION 07/08/2016 PAYROLL	63,254.98
			\$84,745.02

106	JENNIFER L. MALAK	AUG 2016 ID PT BASE SERVICES	127.04
107	KAREN E. RICKERT	AUG 2016 EI SNI BASE SERVICES	587.79
108	ST JOSEPH'S CENTER	JUL 2016 EI ST AND SNI BASE SERVICES	1,434.00
109	U.S. HEALTHCARE SERVICES, LLC	JUL 2016 EI ST BASE SERVICES	889.28
110	N.E. COUNSELING ASSOCIATES, INC	JUL 2016 BH FAMILY RESPITE SERVICES	1,167.15
111	N.E. COUNSELING ASSOCIATES, INC	JUL 2016 BH FAMILY BASED SERVICES	878.56
112	PPL	MONTHLY ELECTRIC UTILITIES- DIC & PR	171.53
113	PPL	MONTHLY ELECTRIC UTILITIES - 6TH ST	116.84
114	INSIGHT PUBLIC SECTOR, INC.	LASERJET PRO PRINTER - TAYLOR D.	167.44
115	INSIGHT PUBLIC SECTOR, INC.	HP ELITEBOOK - TAYLOR D.	1,083.83
116	INSIGHT PUBLIC SECTOR, INC.	MICROSOFT OFFICE STANDARD 2016 LIC.	273.00
117	THE ADVOCACY ALLIANCE	JUL 2016 ID HOME & COMM HAB BASE	483.50
118	CARE FOR PEOPLE PLUS, INC.	AUG 2016 ID HOME & COMM HAB BASE	1,211.68
119	COMMUNITY VOCATIONAL SERVICES, INC.	JUL 2016 ID HOME & COMM HAB BASE	2,781.68
120	HUMAN RESOURCES CENTER, INC.	JUL 2016 ID COMM HAB BASE SERVICES	744.18
121	PEDIATRIC SERVICES OF AMERICA, INC.	JUL 2016 ID HOME & COMM HAB BASE	173.12

DESCRIPTION

JUL 2016 ID HOME & COMM HAB BASE

JUL 2016 ID HOME & COMM HAB BASE

OFFICE SUPPLIES

AMOUNT

70.33

64.92

249.54

WEEKLY VOUCHER REPORT FROM 8/18/2016 TO 8/18/2016

PEDIATRIC SERVICES OF AMERICA, INC.

PEDIATRIC SERVICES OF AMERICA, INC.

VOUCH VENDOR

122

123

124

QUILL

125	CARDMEMBER SERVICE	PA CHILD ABUSE CLEARANCES	16.00
126	HOME DEPOT CREDIT SERVICES	REPAIRS TO FAIR AVE APTS	26.45
127	ROBERT HEFELE	ESG FUNDING APPROVAL - AUG. RENT	500.00
128	WAYNE COUNTY COMMISSIONERS	JUL 2016 PORTION 07/08/2016 PAYROLL	<u>7,160.25</u>
			\$20,378.11

HSA WEEKLY VOUCHER REPORT FROM 8/18/2016 8/18/2016		ТО	FY 15-16
VOUCH	VENDOR	AMOUNT	DESCRIPTION
2611	WAYNE CO. COMMISSIONERS	\$123,612.38	Payroll of 6/10/16
2612	WAYNE CO. COMMISSIONERS	\$124,149.21	Payroll of 6/24/16
2613	WAYNE CO. COMMISSIONERS	\$179,318.48	Payroll of 7/8/16 - June portion
2614	WAYNE CO. COMMISSIONERS	\$28,593.03	Worker's & Unemployment Comp, FY 15-16, 4th Qtr
2615	MA client G.F.	\$160.32	MA client travel - Jun 2016
2616	MA client K.H.	\$177.84	MA client travel - Jun 2016
2617	MA client K.S.	\$189.10	MA client travel - Jun 2016
2618	MA client E.Z.	\$6.24	MA client travel - Jun 2016
2619	PAUL DOUGLAS	\$1,035.00	Building of closets, shelving, etc. / Hwly OlderAdult DL Ctr
2620	PIONEER CONSTRUCTION	\$68.00	Salt & surface treat for Aging April, 2016
2621	TELESPOND SENIOR SERV'S INC	\$106.44	Reimb./Purchase of camera & warranty - Hawley ADC
2622	TELESPOND SENIOR SERV'S INC	\$31.46	Reimb./ 3 wall clocks & mop for Hawley ADC
2623	TELESPOND SENIOR SERV'S INC	\$103.63	Reimburse purchase of office supplies for Hawley ADC
2624	NORTHEAST MED-EQUIP	\$164.76	Medical equipment - for Hawley ADC
2625	STEPHENS PHARMACY	\$177.20	Monthly BHSI to pharmacy bills - Jun 2016
2626	DONALD A. HILLER	<u>\$150.00</u>	Charges/correct heating issues - via Opts Emergent Fds
		\$458,043.09	

HSA WEE	EKLY VOUCHER REPORT FROM 8/18/2016	то	8/18/2016	FY 16-17
VOUCH	VENDOR		AMOUNT	DESCRIPTION
184	3M COGENT, INC.		\$100.50	Employee clearances
185	MA client L.B.		\$45.60	MA client travel - Jul 2016
186	MA client C.C.		\$10.08	MA client travel - Jul 2016
187	MA client S.D.		\$144.00	MA client travel - Jul 2016
188	MA client J.F.		\$276.48	MA client travel - Jul 2016
189	MA client K.H.		\$121.68	MA client travel - Jul 2016
190	MA client A.K.		\$90.00	MA client travel - Jul 2016
191	MA client A.L.		\$158.40	MA client travel - Jul 2016
192	MA client K.R.		\$148.80	MA client travel - Jul 2016
193	MA client E.Z.		\$62.28	MA client travel - Jul 2016
194	ADAMS CATV		\$65.06	Mo cable TV & internet bill, Hamlin - Aug.
195	ENTERPRISE FLEET MGMT, INC.		\$442.28	Lease fee for 3rd mo Aug 1-31, vehicle #63
196	FIRMSTONE SERVICE STATION		\$9,401.15	Gasoline bills - Jul 2016
197	GUARDIAN HOME & COMMUNITY SVCS		\$4,076.19	Personal care & home support - Jul 2016
198	MARCHET TRANSIT, INC.		\$448.70	Wheelchair lift & both A/Cs, compressor- #61
199	MARCHET TRANSIT, INC.		\$900.00	Driving refresher training classes 7/9 & 7/30
200	JOHN MULQUEEN		\$600.00	Storage Units 4 & 5, Aug & Sep 2016
201	N.E. LASER TONER & COPIER SVC		\$117.90	Toner, K.Robbins
202	MUSIC & VIDEO EXPRESS		\$287.91	9 Verbatim wireless mini speakers for vehicles
203	OFFICE DEPOT		\$426.12	Office supplies - AAA restock, D&A
204	OFFICE DEPOT		\$560.27	Office supplies - ADRC, AAA restock, AWhyte
205	OFFICE DEPOT		\$654.98	Office supplies - AAA restock, HBM
206	POCONO WATER CENTER		\$75.00	Drinking water testing, Hamlin - 8/1/16
207	PP&L ELECTRIC (ADULT DAY CARE)		\$105.92	Electric bill, Adult Day Care 7/11/16 - 8/9/16
208	PENNA POWER & LIGHT CO. (HNSDL)		\$2,465.36	Electric bill, Honesdale, 7/6/16 - 8/4/16
209	PENNA POWER & LIGHT CO. (HWLY)		\$604.93	Electric bill, Hawley - 7/1 to 8/2/16
210	PP&L (TRANS)		\$99.11	Electric bill, Trans 7/6/16 - 8/4/16
211	STANTON OFFICE EQUIPMENT		\$12.50	Typewriter ribbon & correction tape - CMarsh
212	STANTON OFFICE EQUIPMENT		\$650.00	Two Iceberg 2-drawer file cabinets w/locks
213	STEPHENS PHARMACY		\$66.69	Monthly BHSI to pharmacy bills
214	PENN JERSEY PAPER CO.		\$2,619.20	Non-food kitchen supplies - Aug 9
215	WAYNE COUNTY MHMR		\$68,784.00	Community Care Behavioral Health - Aug 2016
216	MARIE ALEXANDER		\$23.52	Staff travel - Jul 2016
217	MARK BIRTEL		\$68.88	Staff travel - Jul 2016
218	ROBERT CHRISTMAN		\$26.88	Staff travel - Aug 2016
219	JAMES LEE		\$230.40	MA client travel - Jul 2016 - Adj May duplicate
220	CLEAN-RITE		\$195.00	Aug 10 - 1798 N. Main St 3rd fl apt - vacant
			\$95,165.77	·

Liquid Fuels

Tourism Promotion

605	POCONO MOUNTAIN VISITORS BUREAU INC	NO. POC WAYNE DTD 8/11	\$15,080.00
606	WAYMART AREA PARTIES	BALANCE OF 2016 GRANT	\$750.00

Hotel Tax

191	PMVB INC	2ND Q 2016	\$89,158.13
192	WAYNE COUNTY GENERAL FUND	2ND Q 2016 ADM FEE	\$3,714.92

A motion was made by Commissioner Fritz, seconded by Commissioner Smith and unanimous to adjourn.

Vicky J. Botjer, Chief Clerk